LUCKNOW NAGAR NIGAM
NAGAR NIGAM DEGREE COLLEGE

APPLICATION FORM FOR THE POST OF PRINCIPAL.

(to be filled by candidate in his/her own hand writing, blind or physically disabled candidates are however exempted from this requirement. Applicants in employment should enclose a No Objection Certificate from the employer or bring the same at the time of interview)

For office use only : Dated of receipt of application :

IMPORTENT : USE ONLY BLOCK LETTERS TO FILL THIS PAGE

(i) POST APPLIED FOR _____ In the subject/Deptt. of _____
   FACULTY OF _____ Lucknow University, Lucknow
(ii) ADVERTISEMENT No. _____ DATED _____
(iii) DETAILS OF FEE PAID : Fee to be paid is Rs. 1000/- by means of a Demand Draft Favoring Nagar Ayukt Nagar Nigam Lucknow Payable at Lucknow.

Name of the issuing Bank	Demand Draft No.	Date	Amount

1. FULL NAME
   (as record in the matriculation or equivalent certificate)

   (First Name)   (Middle Name)   (Surname)

2. PRESENT POSTAL ADDRESS WITH PHONE NO.

3. PARMANENT POSTAL ADDRESS (if any)

4. FATHER'S NAME
   (as record in the matriculation or equivalent certificate)

4a. MOTHER'S NAME

5. SEX   MALE/FEMALE   (strike-off whichever in not applicable)

6. DATE OF BIRTH

   (Date)   (Month)   (Year)

7. PLACE OF BIRTH

   (District)   (State)   (Country)

8.   NATIONALTY   _____

9.   MARITAL STATUS   MARRIED/UNMARRIED (strike off whichever is not applicable)

10.   WHETHER BELONG TO   YES/NO (strike off whichever is not applicable)
       SCHEDULED CASTE/TRIBE.
       OTHER BACKWARD CLASSES

11.   CANDIDATES MOTHER TONGUE   _____

12.   WHAT OTHER LANGUAGES (S) (if   _____
       any) THE CANDIDATE SPEAK, READ
       AND WRITE FLUENTLY   _____

13.   DATE OF PASSING DIFFERENT EXAMINATIONS AND CLASS OBTAINED :

SL. No.	EXAMINATION	YEAR OF PASSING	NAME OF INSTITUTION	NAME OF THE UNIV./BOARD	SUBJECTS (S)	MARKS/GRADE OBTAINED &&%PERSENTAGE
1.	Matriculation/High School/Senior Cambridge/I.C/S.E/C.B.S.E or equivalent examination					
2.	Intermediate / I.S.C or equivalent examination					
3.	B.A/B.Sc/B.Com/BCA/ B.P.Ed/ or equivalent examination					
4.	B.A/B.Sc/B.Com/BCA/ B.P.Ed/ (Hons.) or equivalent examination					
5.	LL.B. or equivalent examination					
6.	M.A/M.Sc/M.Com/MCA/M.P.Ed/ or equivalent examination					
7.	LL.M or equivalent examination					
8.	M.Phil.					
9.	Phd./D.Phil.					
10.	D.Litt. , D.SC. or equivalent					
11.	Diplomas					

N.B : Strike off alternatives, which do not apply in your case.

14. WHETHER THE CANDIDATE HAS CLEARED ANY ONE OF THE FOLLOWING TEST :

U.G.C. - J.R.F. Examination YES/NO
C.S.I.R. - J.R.F. Examination YES/NO
NET UGC/CSIR YES/NO
(Strike off which is not applicable and attested copy of the award letter)

15. ANY OTHER SCHOLARSHIP/ ——————————————————
FELLOWSHIP AWARDED ——————————————————
(attach self attested proof thereof)

16. RESEARCH PUBLICATIONS
(give the subject/topics of the paper ——————————————————
published together with the name of ——————————————————
journals. Reprints of all paper stated
here should be enclosed with the ——————————————————
application) (Please attach separate sheet, if necessary)

17. BOOKS/MONOGRAPHS/ REVIEWS
PUBLISHED ——————————————————
(attach proof thereof)

18. ANY POSITION OF AUTHORITY HELD ——————————————————
OR DISTINCTIONS
(other than scholarship) GAINED AT ——————————————————
SCHOOL & COLLEGES INCLUDING ——————————————————
GAMES AND SPORTS AND OTHER ——————————————————
SOCIAL ACTIVITES

19. APPOINTMENTS (if any) SO FAR HELD ——————————————————

SL. No.	Nature of Post	Date of joining	Date of Leaving	Basic Salary Last Drawn	Reasons for Leaving the Posts	Name & Address of Employer

20. ANY OTHER QUALIFICATION (S) ——————————————————
RELEVANT TO THE POST APPLIED FOR ——————————————————

21.   LIST OF SELF ATTESTED TESTIMONIALS ATTACHED HEREWITH
    (Original to be produced at the time of Interview)

(Please tick the ones, applicable)

i)   Matriculation Mark sheet
ii)   Matriculation Certificate
iii)   Intermediate Mark sheet
iv)   Intermediate Certificate
v)   B.A/B.Sc/B.Com/BCA/B.P.Ed/B.B.A. (Final)Mark sheet.
vi)   B.A/B.Sc/B.Com/BCA/B.P.Ed/B.B.A. Degree.
vii)   M.A/M.Sc./M.Com/MCA/M.P.Ed/M.B.A. (Final) Mark sheet
viii)   M.A/M.Sc./M.Com/MCA/M.P.Ed/M.B.A. Degree.
ix)   LL.B. Final Mark sheet
x)   LL.B. Degree
xi)   LL.M. Mark sheet
xii)   LL.M. Degree.
xiii)   M.Phil. Degree.
xiv)   Ph.D/D.Phil. Degree
xv)   D.Litt., D.Sc., LL.D Degree.
xvi)   NET, UGC - JRF, CSIR - JRF, Award Certificate
xvii)   Any Other Degree.
xviii)   Caste Certificate issued by the competent authority (OBC/SC/ST)
xix)
xx)   -

Total Number of Self attested testimonials attached ---------------------------- (in Words) ---.

N.B. : Application without the above self attested testimonials (applicable to the candidate) will not be entertained.

DECLARATION

I,..Son / Daughter ....
hereby declare that all statement and entries made in the application are true, complete & correct to the best of my knowledge and belife. In the event of any information being found false or incorrect or ineligibility being detected before or after the Selection Committee and Executive Council meetings, my candidature / appointment may be cancelled by the university.

                             _____
                                Signature of the candidate *

                            _____
                           *Name as singed (in BLOCK LETTERS)
                         *Application not signed by the candidates is liable to be rejected.

Annexure-I
API Proforma for Professor, Associate Professor & Assistant Professor
ACADEMIC PERFORMANCE INDICATORS BASED ON PERFORMANCE BASED APPRAISAL SYSTEM TO BE SUBMITTED BY EACH APPLICANT

Advertisement No.	
Name of the Applicant	
Date of Birth	
Post applied for	

SCORES FOR ACADEMIC PERFORMANCE INDICATORS (APIs) IN RECRUITMENTS AND CAREER ADVANCEMENT SCHEME (CAS) PROMOTIONS OF UNIVERSITY / COLLEGE TEACHERS

CATEGORY 1 : TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES

Brief Explanation: Based on the teacher's self-assessment, AI scores are proposed for (a) teaching related activities; (b) domain knowledge; (c) participation in examination and evaluation; (d) contribution to innovative teaching, courses etc. The minimum API score required by teachers from this category is 75. The self assessment score should be based on objectively verifiable criteria wherever possible and will be finalized by the screening/selection committee.

S.No.	Nature of Activity	Maximum Score	Self Assessment Score (to be filled by applicant)	Verified API Score (for official use)
1.	Lectures, seminars, tutorials, precticals, contact hours undertaken taken as percentage of lectures allocated	50		
2.	Lectures, or other teaching duties in excess of the UGC norms	10		
3.	Preparation and Imparting of knowledge / instruction as per curriculum; syllabus enrichment by providing additional resources to students.	20		
4.	Use of participatory and innovative teaching learning methodologies; updating of subject content, course improvement etc.	20		
5.	Examination duties (Invigilation Question paper setting, evaluation/assessment of answer scripts) as per allotment.	25		
	Total Score	125		
	Minimum API Score Required	75		

\# Supporting documents, wherever required be attached.

(Signature of Applicant)

Advertisement No.	
Name of the Applicant	
Date of Birth	
Post applied for	

<div align="center">

CATEGORY II: CO-CURRICULAR, EXTENSION AND PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES.

</div>

Brief Explanation: Based on the teacher's self-assessment, category II API scores are proposed for co-curricular and extension activities, and Professional development related contributions. The minimum API required by teachers for eligibility for promotion is 15. A list of items and proposed scores is given below. it will be noticed that all teachers can earn scores from a number of items, whereas some activities will be carried out only by one or a few teachers. The list of activities is broad enough for the minimum API score required (15) in this category to accrue to all teachers. As before , the self-assessment score should be based on objectively verifiable criteria and will be finalized by the screening/selection committee.

S.No.	Nature of Activity	Maximum Score	Self Assessment Score (to be filled by applicant)	Verified API Score (for official use)
1.	Student related co-curricular extension and field based activities (such as extension work through NSS/NCC and other channels cultural activities, subject related events advisement and counseling)	20		
2.	Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.	15		
3.	Profeessional Development activities (Such as participation in seminars, conferences, short term training courses, talks, lectures membership of associations, dissemination and general articles, not covered in category III below)	15		
	Minimum API score Required	15		

\# Supporting documents, wherever required be attached.

(Signature of Applicant)

Advertisement No.	
Name of the Applicant	
Date of Birth	
Post applied for	

CATEGORY III: RESEARCH AND ACADEMIC CONTRIBUTIONS

Brief Explanation: Based on the teacher's self-assessment, API scores are proposed for research and academic contributions. The minimum API score required by teachers from this category is different for different levels of promotion and between university and colleges. The self-assessment score will be based on verified criteria and will be finalizing by the screening/selection committee.

S.No.	APIs	Engineering/Agriculture/ Veterinary Science/Sciences/Medial Sciences	Faculties of Languages Arts/Humanities/Social Sciences/Library/Physical education/Management	Max points for University and college teacher position	Self Assessment score (to be filled by applicant)	Cap Score claimed by the applicant	Verified API score (for official use)	Verified Cap score (for official use)
III A	Research Papers Published in	Refereed journals *	Refereed journals *	15 / publication				
		Non-refereed but recognized and reputable journals and penodicals, having ISBN/ISSN numbers.	Non-refereed but recognized and reputable journals and penodicals, having ISBN/ISSN numbers.	10 / publication				
		Conference proceedings as full papers. etc. (Abstracts not to be included)	Conference proceedings as full papers. etc. (Abstracts not to be included)	10 / publication				
III (B)	Research Publication (books chapters in books. other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	Text or Reference Books Published by International Publishers with an established peer review system	50 / Sole author, 10 /chapter in an edited book				
		Subjects Books by National level publishers/State and central Govt. Publications with ISBN/ISSN numbers.	Subjects Books by National level publishers/State and central Govt. Publications with ISBN/ISSN numbers.	15 / sole author, and 3 / chapter in edited books				
		Chapter contributed to edited knowledge based volumes published by international polishers	Chapter contributed to edited knowledge	10 / Chapter				

			based volumes published by international polishers					
		Chapters in knowledge based volumes by India/National level publishers with ISBN/ISSN numbers and with numbers of national and International directories.	Chapters in knowledge based volumes by India/National level publishers with ISBN/ISSN numbers and with numbers of national and International directories.	5 / Chapter				
III (c)	**RESEARCH PROJECTS**							
III (c) (I)	Sponsored Projects carried out/ ongoing	(a) Major Projects amount mobilized with grants above 30.0 lakhs	Major Projects amount mobilized with grants above 5.0 lakhs	20 /each Project				
		(b) Major Projects amount mobilized with grants above 5.0 lakhs up to 30.0 lakhs	Major Projects amount mobilized with minimum of Rs. 3.00 Lakhs up to 5.00 lakhs	15/ each Project				
		(c) Minor Projects (Amount mobilized with grants above Rs. 50.0 lakhs up to 5.00 lakhs)	Minor Projects (Amount mobilized with grants above 25,000 up to 3.0 lakhs)	10/ each Project				
III (c) (II)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs. 10.00 lakhs	Amount mobilized with minimum of Rs 2.0 lakhs Rs. 10.0 lakhs and	10 per every Rs. 2.0 lakhs. respectively				
III (c) (III)	Completed projects Quality Evaluation	Completed project Report (Acceptance from funding agency)	Completed project report (Accepted by funding agency)	20 /each major project and 10 / each minor project				
III (c) (Iv)	Projects Outcome / Outputs	Patent/Technology transfer/ product/Process	Major Policy document of Govt. Bodies at Central and State level.	30 / each national level output or patent /50/each for international level.				
III (D)	**RESEARCH GUIDANCE**							
III (D) (I)	M.Phil.	Degree awarded only	Degree awarded only	3 /each candidate				
III (D) (II)	Ph.D	Degree awarded	Degree Awarded	10 /each candidate				
		Thesis submitted	Thesis submitted	7 /each candidate				
III (E)	TRAINING COURSES AND CONFERENCE /SEMINAR /WORKSHOP PAPERS							
III (E) (I)	Refresher Courses, Methodology workshops, teaching, teaching,	(a) Not less than two weeks duration	(a) Not less than two weeks duration	20/each				
		(b) One week duration	(b) One week duration	10/each				

	learning, Evaluation, Technology Programmes, soft Skills development, Programmes Faculty development Programmes (Max: 30 Points)						
III (E) (II)	Papers in Conferences/Seminars/workshop etc. **	Participation and Presentation of research papers (oral/poster)in	Participation and Presentation of research papers (oral/poster) in				
		(a) International Conference	(a) International Conference	10 each			
		(b) National	(b) National	7.5 each			
		(c) Regional/State level	(c) Regional/State level	5 each			
		(d) Local- University/College	(d) Local- University/College	3 each			
III (E) (III)	Invalid Lectures or presentations for conferences/ symposia	(a) International	(a) International	10 each			
		(b) National Level	(b) National Level	5			

Supporting documents, wherever required be attached.

(Signature of Applicant)

PRECIS

(TO be filled in duplicate, A and B)

'A'

NAME AND SIGNATURE	DATE OF BIRTH	EXAM PASSED	YEAR	PASS %	NET/JRF (YES/NO)	RESERARCH PUBLICATIO (No.)	Ph.d. GUIDE	TEACHI NG EXP. (Yrs.)	RESE RARC H EXP. (Yrs.)	CAP SCORE		Remarks (Office use only)
										III A		
										III B		
										III C		
										III D		
										III E		

PRECIS

(TO be filled in duplicate, A and B)

'B'

NAME AND SIGNATURE	DATE OF BIRTH	EXAM PASSED	YEAR	PASS %	NET/JRF (YES/NO)	RESERARCH PUBLICATIO (No.)	Ph.d. GUIDE	TEACHI NG EXP. (Yrs.)	RESE RARC H EXP. (Yrs.)	CAP SCORE		Remarks (Office use only)
										III A		
										III B		
										III C		
										III D		

									III E		

API calculations and Capping-

While calculating the API for Category III i.e. Research category, capping has to applied as per UGC regulations adopted by University of Lucknow statutes and be Filled in Self-Assessment Coloumn.

The parameters listed in table of category-III (Research and Academic contributions) shall have following capping in relation to the total API score claimed by the candidates:-

- III (A) : Research papers (Journals, etc)   30%
- III (B) : Research publications (Book, etc)   25%
- III (C) : Research Projects   20%
- III (D) : Research Guidance   10%
- III (E) : Training Courses and Conf/Seminar   15%